

**Meadow Point Townhomes Association Board Meeting**  
**January 17, 2022; 4:30 p.m.**

**LOCATION:** The meeting was held in-person at 2044 Elm Circle and via Zoom.

**ATTENDANCE:** In person: Steve Boeckman, Kristine Milburn; Via Zoom: Kent Freise, Jim Gammell, and Sara Schlievert; Absent: Mark Gisch, property manager

**CALL TO ORDER:** President Kristine Milburn called the meeting to order at 4:30 p.m.

**SECRETARY'S REPORT:** Schlievert moved and Freise seconded approval of the December 13 minutes. Motion approved.

**TREASURER'S REPORT:** Treasurer Freise reported that with the year completed, expenditures accounted for 94.6% of revenues. The savings of \$53,581 was added to the reserve, bringing the total liabilities and members' equity to \$477,296.

Freise also reported that 72 of the 73 homeowners have completed their assessment payments. The remaining homeowner plans to hopefully complete the final assessment payment by the end of February.

Boeckman moved acceptance of the treasurer's report, and Gammell seconded. Motion carried.

**COMMUNICATIONS:** Milburn will update paint information on the MPTH website. This spring, she will also email information to all homeowners notifying them that they should contact a board member if they need siding or trim paint. Board members are storing approximately 20 gallons of each.

In a future blast email, Milburn will also provide a rundown of the various activities available to MPTH residents, such as the Ladies Luncheon and Men's Breakfast.

**OLD BUSINESS:** Milburn reported that she notified Kristin Little, 1908 Maple Circle, that the board had approved the plans for her enclosed porch, following satisfactory answers to board members' questions.

In early January, Freise met with the special committee investigating materials and design for the fence along the south side of the property. The committee is reviewing several designs and materials (PVC and wood). The committee has requested non-committal estimated costs for two types of fencing; cedar and PVC/Vinyl. Members will make a recommendation to the architectural committee which will make the final recommendation to the board.

Prior to replacing the fence, the board members will work with the city of West Des Moines and the owners of the strip mall adjoining MPTH property to remove the dead Ash trees on the strip mall side of the property line. The board will also work with Extreme Tree to trim or remove (with permission of the mall owner/management company) the Walnut trees along the property line.

**NEW BUSINESS:** Board members previously approved (via email) a request from potential home buyers regarding a variance for their larger dog. Variance granted with the understanding that any replacement dog would meet the MPTH community weight limit. Milburn sent a letter of approval to the real estate agent.

Board members discussed replacing the sign at the entrance to the property. Sara will check city code to see what is required.

New homeowners have moved into 2004 Elm Circle. Sara will deliver Welcome Packet

**ADJOURN:** There being no further business, Schlievert moved and Freise seconded a motion to adjourn the meeting. The motion was approved and the meeting was adjourned at 5:18 p.m.