

**Meadow Point Townhomes Association
Board of Directors Meeting Minutes
December 21, 2020**

PRESENT: Steve Boeckman, Jim Gammell, Kent Friese, Sara Schlievert, Kristine Milburn, PM Mark Gisch

LOCATION: Zoom videoconference due to COVID-19 recommendations.

CALL TO ORDER: Steve Boeckman called the meeting to order at 4:35 P.M.

SECRETARY'S REPORT: Kent moved to approve November minutes. Sara seconded. Approved unanimously.

TREASURER'S REPORT: Kent reported that we have met the equity requirement for the year through November of \$27,550. Currently, we have equity of \$329,671. Regular monthly expenses are \$6708.71. Sara moved and Kristine seconded to approve the report. Motion passed unanimously.

PROPERTY MANAGER'S REPORT:

- Mark reported that the roofs have been inspected and damage found. They are combining the analysis from the ground and the roof for presenting to the insurance company. Mark says they will pursue a claim.
- After the first snowfall there were some concerns expressed by owners regarding the timeliness of removal, which Mark is addressing with the removal contractors. The sidewalk cleaning was successful.
- Drives on which cars are parked will not be plowed, and a reminder e-mail will be sent to owners.

COMMUNICATIONS REPORT: The fiber network papers to allow installation in our property have been submitted. An email will be sent to remind owners to sign up. Most have done so, and those who haven't are being contacted to encourage them to send in the form. There is no cost involved. Also, the special assessment insurance coverage among owners is still being reviewed.

OLD BUSINESS: The use of lattice between decks is still out to the architecture committee. Steve will follow up with them.

As there was no new business, Kent moved and Kristine seconded to adjourn. Motion passed unanimously, and the meeting was adjourned at 5:15 P.M.