

**Meadow Point Townhomes Association  
Board of Directors Meeting Minutes  
May 18, 2020**

**Present:** Steve Boeckman, Kent Freise, Jim Gammel, Sara Schlievert, Kristine Milburn, Mark Gisch

**Location:** Zoom videoconference due to COVID-19 recommendations.

**Call to Order:** Meeting was called to order by President Steve Boeckman at 4:35 P.M.

**Secretary's Report:** A motion was made by Kent, 2nd by Sara to approve April 2020 Board Meeting minutes. Approved unanimously.

**Treasurer's Report:** Kent reported normal expenditures with 33% of budget spent through April. There will be more spent on a small number of trees in May, and one more driveway to be fixed when concrete company is available, all within budget. Motion by Jim, 2nd by Kristine to approve Treasurer's report. Approved unanimously.

**Property Manager's Report:** In houses that have been sold recently inspections have revealed only minor problems, most not needing repair. Seven trees have been planted on Elm Circle, and three more are scheduled to be planted. That will take care of tree planting for now, although future plans are to plant several trees along 19th street. New trees planted previously have been mulched on Maple, with a few to do on Elm Circle. We have done needed downspout and gutter repairs. Gutters are cleaned in the fall, and in the spring only as necessary. Some tree trimming will be done to trees planted in the last few years. Front common area flowers will be re-planted.

**Communications Report:** E-mail will be sent regarding garage/porchlight choices and also a reminder to maintain social distancing while communicating.

**Old Business:** Steve called the city regarding street repairs, their response was immediate, and repairs were made. Steve also called Mediacom in regard to giving us advance notice of price increases. He was told that they do not know that far in advance, but we should plan for yearly increases of 10%-20%. Increases have usually been less than that. Currently the rate is a bulk rate of just under \$40 per home. Sara will review and consolidate 4-5 options for porch/garage light designs which the board will approve for use. It was agreed that the lamps should be black, but several designs locally available should be approved. It was agreed that we should emphasize that replacement is not required, but is being discussed since some people have found repair parts are not available for some of the current lights.

**New Business:** There have been a couple of missed mowing/edging problems this spring, which have been inadvertent due to the fact that some of the employees are new, and these issues have been corrected. If anyone has a problem in this area bring it to the attention of a board member. Kent will provide the Audit Committee with information needed to perform the annual audit.

**Adjournment:** It was moved by Sara to adjourn, 2nd by Kent. Approved unanimously. Meeting was adjourned at 6:05 P.M. The June 15, 2020, meeting will be held outside on the driveway at 1900 Maple Circle at 4:30 P.M. (on Zoom if the weather dictates).