

**Meadow Point Townhomes Association
Board of Directors Meeting Minutes
April 20, 2020**

Present: Steve Boeckman, Kent Freise, Jim Gammel, Sara Schlievert, & Kristine Milburn

Location: Zoom videoconference due to COVID-19 recommendations

Call to Order: Meeting was called to order by President Steve Boeckman at 4:35 P.M.

Secretary's Report: A motion was made by Sara, 2nd by Kent to approve March 2020 Board Meeting minutes. Approved unanimously.

Treasurer's Report: Financial statements for March were reviewed. Kent reported that concrete repair was moving forward. These are the known major expenses at this point. We still need to schedule 2016 Elm Cir driveway for repair this year at an estimated \$7,250 +/- . Tree removal is complete. Replacement trees will be planted in May -June time frame. Due to lighter snow removal costs this winter than expected, total costs are well within budget so far. Motion to approve by Kristine, 2nd by Jim. Approved unanimously.

Property Manager's Report: Tree replacements will commence over the next few weeks as nursery inventory comes in and weather permits. Newer, younger trees will be mulched, and the fence posts will be removed from the newer trees that were planted last summer. Areas of tree stump removal have been seeded; some touch up seeding will follow up in the next few weeks. Touch up painting where various repairs were made will be scheduled in May.

Communications Committee Report: A reminder will be sent to homeowners about not engaging with vendors directly, and also about the continued need for social distancing. Vendor concerns should be brought to a board member who will discuss them with the property manager.

Old Business: Concrete replacement is almost complete. Steve will contact the city regarding street repair issues. Tree planting will resume in May when weather permits. The electrical cables entering homes that had been identified as needing repair are being worked on. The garage/porch light investigation is ongoing with the suggestion that the architectural committee look at determining several style and cost choices that would be acceptable and report back by May board meeting

New Business: Mediacom rates have risen 15% this year. It was discussed that although this seemed high, the overall feeling was that this rate paid by the association is not out of line, based on a per unit cost. However, Steve has agreed to speak to Mediacom regarding informing us of planned rate increases in a timely manner so that we can include them in our budget planning.

Adjournment: A motion was made by Kent, 2nd by Sara to adjourn. The meeting adjourned at 5:40 P. M. The next board meeting will be on April 20, 2020, at 4:30 P.M. at 2032 Elm Circle, or via Zoom, depending upon the situation of COVID-19.