

**Meadow Point Townhomes Association
Board of Directors Meeting Minutes
March 23, 2020**

Present: Steve Boeckman, Kent Freise, Jim Gammel; via Zoom video conference, Kristine Milburn & Sara Schlievert; -via teleconference, Manager Mark Gisch.

Location: 2032 Elm Circle & virtual due to COVID-19 recommendations

Call to Order: Meeting was called to order by President Steve Boeckman at 4:30 P.M.

Secretary's Report: A motion was made by Sara, 2nd by Kent to approve February 2020 Board Meeting minutes, motion approved unanimously.

Treasurer's Report: Financial statements For February were reviewed with motion by Jim, 2nd by Sara, to approve Treasurer's Report. Motion was approved unanimously.

Property Manager's Report: Manager reported that Baker Electric will be checking out the electrical lines entering homes. At least two homes have exposed wiring where the conduit has pulled away from the meters. Work is continuing on seeding the holes left by tree removal, as weather allows. Mulching of new trees and touch up painting will also take place as weather permits.

Manager Gisch provided the board with a letter outlining precautions homeowners should take with regard to items put down garbage disposals or flushed down toilets. Sewer lines are experiencing an increase in volume because more people are staying home, and precautions are needed to prevent plug ups. The letter will be included in a blast email sent to all homeowners in coming days.

Communications Committee Report: The response to the e-mail requesting volunteers to offer to help for those who request it during the virus emergency has been very good with 18 volunteers.

New Business: Some garage porch lights need replacing and the board will be discussing with the architecture committee regarding requirements for replacing any of these lights. Tree planting to replace what has been removed (and fill other gaps, as needed) is planned to start in early May.

Adjournment: A motion was made by Sara, 2nd by Kristine to adjourn. The meeting adjourned at 6 P. M. The next board meeting will be on April 20, 2020, at 4:30 P.M. at 2032 Elm Circle.