

## MINUTES OF JULY 14, 2015, BOARD MEETING

### MEADOWPOINT TOWNHOUSE ASSOCIATION

Meeting was called to order at 4:00 pm at 2020 Elm Circle.

Present: President Lynch, Jennings, Cowling, Hanson, Farris and Property Manager Gisch

In the audience: John Kates

#### **Minutes:**

June 16, 2015 Minutes were presented for approval having been sent via E-Mail.

With no corrections or additions, motion was made by Cowling and Seconded by Lynch to approve the Minutes. All Ayes. Motion Carried.

#### **Treasurer's Report:**

June Financial Reports having been sent via E-Mail were presented for approval. Board Treasurer Hanson advised that \$162.43 interest had been deposited in our account. He also stated that the one delinquent homeowner has been corrected. The homeowner accidentally cancelled the ACH payment. This has been corrected and the homeowner is up to date. Motion by Jennings and Seconded by Farris to accept the June Financial Reports. All Ayes. Motion carried.

*(Financial Reports now become part of the Minutes)*

\*Board Member Hanson had to leave the meeting.

#### **Communication Committee:**

Newsletter will be sent out with some general information about some of our rules and regulations and how to follow them. E.g.: open garage doors, pets on leashes..etc.....

Included will be some updates on our Ash Tree problem submitted by our Property Manager Gisch. In this report, Mark will outline what has been done, what may still be done, and what will happen to the Ash Trees 2, 3, or 4 years from now. PM Gisch asked that a note about water newly established trees be included in the Newsletter for all Property Owners that have replacement trees/shrubs.

#### **Ground/Maintenance Report:**

- ✓ Soffit Vents came up as a topic of conversation. After some discussion it was recommended that Mark (and any Board Members so inclined) go around the Association and sees what different types of vents we have. Some of these vents maybe plugged with dirt and debris and not operating as they should. They are supposed to be allowing air into the attic space for circulation and thus cutting down on the condensation inside the home. He will report back to the Board.
- ✓ 51 Ash Trees have been cut down, 43 are left to be done, and two of these trees are the cities.
- ✓ Concrete project are done, unless there is something not yet reported.

#### **Ground/Maintenance Report Cont'd:**

- ✓ Wet garages: there are still a few on the list to be re-viewed and repaired. One garage fix will be rather expensive, but the others ones are nominal costs. Work should begin in the fall.
- ✓ Ultimate Lawn Care is doing a better job after a few changes were recommended to them. Their prices are fair, and performance of the job is good.

**Old/New Business:**

The Board discussed what is to be done, about one property that still is an eye sore. The homeowner has been notified, but the unsightly mess is still there and being added to. PM Gish is going to approach the homeowner and if the results are not satisfactory, the Board may turn this over to the city of West Des Moines for possible city violations. The Board as a whole would hate to take this course of action. But this unsightly property has to be dealt with.

There being no further business, our next Board Meeting will be August 11th, 2015 at 2020 Elm Circle @ 4:00.

Motion by Lynch and Seconded by Cowling to adjourned. All Ayes. Motion Carried.  
Adjourned @ 5:15pm.

**Phone numbers for these Board Members are in your copy of our Membership List.**

<b>Carol Cowling</b>	<b>2007 Maple Circle</b>
<b>Bill Farris</b>	<b>1915 Elm Circle</b>
<b>Larry Hanson</b>	<b>1902 Elm Circle</b>
<b>Kay Jennings</b>	<b>1925 Elm Circle</b>
<b>Dave Lynch</b>	<b>2020 Elm Circle</b>
<b>Property Manager</b>	<b>Phone Number 633-7151</b>

Respectfully submitted

Kay Jennings